



FONDAZIONE CASA BUONARROTI

Regulation Library of the Casa Buonarroti

Admission

The following are admitted to the Library:

- Universities professors and researchers, from the CNR and from other recognized research Institutes; for admission, are necessary the documents issued by the respective administrations; in case of temporary absence, a self-presentation will prevail;
- officers of Soprintendenze, Museums, Libraries, Archives; for admission, are necessary the documents issued by the respective administrations; in case of temporary absence, a self-presentation will prevail;
- PhD students and fellows; the certificates issued by universities and academies will be valid for admission;
- graduating students with letter of introduction from the teacher.

For exceptions to what is prescribed and for anything not expressly declared, the Library Management reserves discretionary decisions.

Library staff are required to register and - for the first time and once only - photocopy a document of recognition for all scholars.

All scholars are required to sign the attendance register and to deposit bags or other bulky materials. Laptops are allowed in the study room.

The use of cell phones and the use of food and drink inside the study room is prohibited.

Consultation of rare and valuable manuscripts

For the consultation of volumes from the Historical Library, the registration of the required signature in the attendance register and in the appropriate register in the manuscript room is required.

No more than one work is delivered at a time in the case of manuscripts, and rare and valuable books. In the case of works in more than three volumes or files, marked by the same signature, three volumes or files will be delivered at a time.

The request for manuscripts, precious and rare is possible up to half an hour before closing. The limit of the request for manuscripts, precious and rare is maximum 10 per day. Scholars are prohibited from using writing materials other than lapis. The Library will take care of providing them to scholars who do not have one.



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Reproductions and photocopies

Photocopies and reproductions (microfilm, photographs, digital acquisitions etc.) intended for publication or advertising must be requested, and subject to authorization by the Management of the Fondazione Casa Buonarroti. For photographic reproductions for study purposes, the authorization of the Library staff is sufficient.

The Library does not have a public photocopying service.

However, rare and valuable handwritten materials and all those that have particular conservation needs are excluded from photocopying.

Loan

The loan is excluded.